



Employment Opportunity

Loan Clerk - Full-time - Radville Branch

Radius Credit Union is seeking a Full-Time Loan Clerk to join our team, based in our Radville Branch. This position is focused primarily on providing loan administrative support to frontline lending personnel with the ultimate objective of achieving quality member service. The loan clerk position processes loan applications and related loan documentation but does not interview members personally. The roll is administrative in nature with daily attention required on loan processing, reporting, security registration and credit insurance tracking. The loan clerks work in a fast paced environment, often working on time sensitive tasks, we require a highly motivated individual to join our team.

Under general supervision, guided by established standards and procedures, the work is routine but somewhat varied. Normal decision making with the use of some judgement is required using a wide variety of guidelines. The Loans Clerk will ensure assigned lending activities are in compliance with all sound business practice, legislation, regulations, by-laws, policies and procedures.

Experience in this particular role and/or the financial services industry is an asset, however we are willing to train the right candidate. The ideal candidate will be detail oriented, have excellent organization skills, and preferably have a strong understanding of lending practices and the credit union system.

About our Credit Union:

Radius Credit Union is a rural based community focused credit union with seven (7) branches, assets over \$500 million and nearly 50 employees serving 4700 members. **Radius Credit Union builds relationships by providing financial solutions and supporting its communities.** Employee engagement is valued and there is ample opportunity for growth for career minded individuals. Our organization has branches in Avonlea, Ceylon, Ogema, Pangman, Radville, Tribune and Torquay

Compensation:

Radius Credit Union offers a competitive compensation package including a 7% matched defined contribution pension plan administered by the Co-operative Superannuation Society, participation in a Variable Incentive Program, a full range of employee benefits including medical, dental, EAP and life/disability insurance.

If you are interested in becoming a part of our team please submit your resume, in confidence, on or before July 13, 2022. This career posting will remain open until a suitable candidate is hired. Please submit application via email or mail to:

Radius Credit Union

Box 339

Ogema, SK S0C 1Y0

Attn: Michelle Leonard, HR & Marketing Coordinator

michelle.leonard@radiuscu.com

We appreciate the interest of all applicants; however only those under consideration will be contacted.